

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 324-2015



June 17, 1986

. ALL COUNTY LETTER NO. 86-53

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: OVERPAYMENT RECOUPMENT REGULATIONS (ORD #0186-02) AND NOTICE OF
ACTION (NOA) MESSAGE LANGUAGE

The purpose of this letter is to provide information to you which should help in implementing the recently adopted overpayment recoupment provisions of Regulations Package #0186-02. This package addresses two separate items that pertain to overpayment recoupment: 1) Excess Property Overpayments, and 2) Grant Adjusting Administrative Error Overpayments. These regulation changes apply to recipients of AFDC-FG/U, EA/UP, RCA/ECA, or RDP.

Excess Property Overpayments

For cases in which aid was received in good faith but the Assistance Unit, in fact, held excess property, the overpayment amount is the lesser of the amount of the excess property or the total amount of aid received while excess property was held. This change implements Welfare and Institutions Code Section 11020 and is retroactive to April 2, 1982. The regulations instruct counties to review within one year all overpayment cases in which the recipient held excess property to ascertain whether any overpayments of this type have been or are being recouped. If so, a recalculation must be made and a payment issued, if necessary, to correct any underpayment (See MPP Section 44-350.122). The regulations require that the case review, recomputation, and correction of any underpayments be completed as soon as possible and not later than the deadlines set forth below:

- (a) The date of the next annual redetermination of eligibility or the date of discontinuance, whichever is earlier, for all current recipients on April 9, 1986;
- (b) Sixty days from the date aid is granted for reapplications and requests for restoration of aid within one year after April 9, 1986;

- (c) Sixty days from the date of a client's request for review in all other cases.

Grant Adjustment of Agency Error Overpayments

In computing the income available for determining the maximum grant adjustment to recoup an overpayment caused by agency error, the dependent care disregard and the standard work expense disregard are to be subtracted from earned income. This requirement is the result of the amendment of Welfare and Institutions Code Section 11004(c) (Statutes of 1985, Chapter 1569, effective January 1, 1986). See MPP Section 44-352.411, as amended.

For cases in which an agency error overpayment has been recouped by grant adjustment on or after January 1, 1986, the county must:

- (a) Recompute the grant adjustment amount according to MPP Section 44-352.411, as amended.
- (b) Determine if the revised grant adjustment amount is less than the amount computed under the July 1, 1983 regulations.
- (c) For each month in which the revised grant adjustment is less than that actually recouped, issue a payment to correct the underpayment.

The case review, recomputation, and correction of these underpayments must be completed as soon as possible and not later than the deadlines set forth below:

- (a) The date of the next annual redetermination of eligibility or the date of discontinuance, whichever is earlier, for all current recipients on April 9, 1986;
- (b) Sixty days from the date aid is granted for reapplications and requests for restoration of aid within one year after April 9, 1986;
- (c) Sixty days from the date of a client's request for review in all other cases.

Notice of Action Messages

Attached are reproducible copies of Notice of Action (NOA) messages, an overpayment adjustment continuation page and a continuation page to show the computation of the overpayment in cases with excess property receiving aid in "good faith". The counties must use these messages and continuation pages to notify recipients of specific actions taken as a result of these regulation changes. The language in these messages and the continuation pages has been processed under the terms of the Turner Consent Decree and is mandated for county use in the appropriate situations. Also attached are the detailed instructions for the use of these NOA messages. Counties may reproduce the attached NOA messages or transfer the exact language to any other form (e.g., the NA 990 in Case Data counties). Translated versions of these messages will follow shortly.

FISCAL CLAIMING INSTRUCTIONS

When it is determined that the total grant for the month was established as an overpayment because the Assistance Unit (AU) had owned excess property while receiving aid in good faith, the following fiscal claiming action must be taken.

Fiscal Claiming Instructions For AFDC-FG/U

The county records of cash payments, i.e., authorization documents, payrolls, warrant registers, turnaround documents, etc., for the period of time during which the AU owned the excess property must be reviewed to determine the exact amount of the overpayment and the month(s) to which the overpayment is to be attributed.

The following example is used to clarify the instructions:

<u>Month of Grant</u>	<u>Property Owned</u>	<u>Grant</u>	<u>Excess Property</u>
April 1982	\$1050	\$500	\$ 50
May 1982	1050	500	50
June 1982	1100	500	100
July 1982	1100	500	100
August 1982	1200	500	200

In accordance with former MPP Section 44-352.112 which was effective April 1982, the AU in the example above would have been found ineligible for five months and an overpayment of \$2,500 established; i.e.; \$500 overpayment each month for April through August.

In accordance with current regulations, retroactive to April 1982, the overpayment must be recomputed and an overpayment of only \$200 established for August 1982.

Any amount in excess of \$200 recouped through grant adjustment or cash collection must be refunded to the AU by issuing a supplemental warrant. The warrant will be claimed as a prior month supplemental warrant on Line 5 of the Summary Report of Assistance Expenditures, Aid to Families with Dependent Children, Form CA 800. If it is necessary to refund recoupment for more than one month, one or more warrants may be written, but the case record and the claim must reflect the appropriate amount per month. The supplement will be issued as an FG or a U supplement depending upon the aid type of the case when the excess property overpayment was recouped. For administrative ease, the refund of an amount previously reported as a repayment may be claimed as a prior month supplemental instead of an offset to the Repayment Contra Roll as required in MPP Handbook Section 25-740.10.

If persons counts were deleted when the grant for a month was recouped, nonfederal persons counts for such month must be reclaimed. For any month in which there has been only partial recoupment, persons counts must be adjusted from federal to nonfederal status. Such adjustments will be reflected on Line 9, Schedule of Adjustments, Form CA 800. The amount of the unrecouped overpayment will be written off.

Nonfederal supplemental payments (payments made to cases which are claimed with nonfederal persons counts) made to restore aid in full to cases which have at least one time-eligible refugee/entrant cannot be carried forward to the DFA 844, Additional Federal Funds Claimable Based on the Nonfederal Share of Expenditures for Refugee and Entrant Recipients in Receipt of AFDC. Office of Refugee Resettlement (ORR) will not participate in these payments.

Cases which had at least one time-eligible refugee/entrant member and have an unrecouped excess property overpayment balance which must be written off must also be adjusted on the DFA 844. This adjustment will consist of reflecting the unrecouped balance as a minus item on Line 1A. Persons counts originally reflected with the payment on the DFA 844 would be shown as minus persons counts with the minus payment amount.

Fiscal Claiming Instructions for EA/UP:

If review indicates that an overpayment had been established for an EA/UP case and fully collected, the supplemental payment to refund such recoupment will be issued as an AFDC State-only U payment, and payment and nonfederal person counts claimed on Line 5 of the CA 800.

If the EA/UP excess property overpayment has been only partially collected, the prior supplemental warrant will be issued and claimed as above. The persons counts and the remaining aid (the part of the overpayment not yet collected) must be deleted on Line 9, Schedule of Adjustments on the Summary Report of Assistance Expenditures, Emergency Assistance-Unemployed Parent, Form SOC 801. The federal persons counts and aid deleted must be reclaimed as nonfederal persons counts and aid on Line 9, Schedule of Adjustments on the Summary Report for the AFDC State-only AFDC-U Program, Form CA 800. The uncollected amount of the overpayment must be written off.

Any corrective warrant issued to a case in which there is at least one time-eligible refugee/entrant must not be carried forward to the Form DFA 863, Additional Federal Funds Claimable Based on the Nonfederal Share of Expenditures for Refugee Resettlement and Cuban/Haitian Entrant Recipients in Receipt of Emergency Assistance - Unemployed Parent. ORR will not participate in these payments.

When an excess property overpayment is written off for an AU in which there was at least one time-eligible refugee/entrant, the amount written off (and applicable persons counts) must be reflected as minus items on the Form DFA 863.

Fiscal Claiming Instructions For RCA/ECA:

Corrective payments which must be made to recipients of RCA/ECA must be claimed on a separate payroll with nonfederal persons counts (if persons counts are necessary). Items previously claimed which must be deleted (persons counts and partially collected overpayments) must be shown as minus items on Line 11, SDSS Office Audit Corrections of the Summary Report of Assistance Expenditures for the Refugee Cash Assistance Program (RCA) (Includes Entrants), Form DFA 846.

The totals of the separate payroll and the totals of Line 11 must be added together. (The persons counts and expenditures deleted on Line 11 must be considered [in this step] as positive items). On the Form DFA 846, in the space under Line 13(C), please type in the words Persons Counts, Expenditures, State and County. Multiply the expenditures by the State-County participating percentages of 89.2 percent state, 10.8 percent county. Enter all appropriate items under the appropriate headings.

The county must decide if their system would more easily accommodate issuing the corrective payments on the regular payroll and then subtracting all such payments on Line 9, Schedule of Adjustments, as opposed to preparing and submitting a separate payroll for the corrective payments. If this alternate method is selected, the Schedule of Adjustments must identify which of these adjustments on Line 9 are being deleted to reclaim below for State-County participation.

Fiscal Claiming Instructions for RDP:

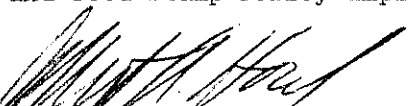
Follow the instructions for AFDC FG/U.

Fiscal Claiming Instructions for All Programs

Warrants issued to correct an underpayment as determined in accordance with the provisions of MPP Section 44-352.411, as amended, must be issued and claimed in accordance with MPP Handbook Section 25-740.5.

If you have any questions related to the fiscal claiming aspects of this letter, please contact Willa Wallen of the Fiscal Policy and Procedures Bureau at (916) 322-9288.

For questions relating to the regulations, contact Jim Duneheew of the AFDC and Food Stamp Policy Implementation Bureau at (916) 324-2015.



ROBERT A. HOREL
Deputy Director

JD:dgh/mag
a0873q

NOA MESSAGES INSTRUCTIONS

EXCESS PROPERTY OVERPAYMENT CORRECTIONS

The following messages must be used for cases in which aid was received in good faith but which were actually overpaid because they held excess property. These cases were previously notified of the overpayment but because of the change in regulations the amount of the overpayment has changed (see 44-352.11).

Use M44-350Bt, Excess Property Overpayment Correction for cases described above in which the recipient still owes the county money. Fill in the recomputed overpayment amount, the total amount recouped or paid back and the amount still owed.

Use the M44-350Dt as a second page to compute the amount of the overpayment.

Use M44-350Ct, Excess Property Underpayment Correction for cases described above in which the county owes the recipient money. Fill in the recomputed overpayment amount, the total amount recouped or paid back and the amount owed to the recipient. Check whether the check is enclosed or will be sent later.

Use the M44-350Dt as a second page to compute the amount of the overpayment.

Use M44-350Dt, Excess Property Overpayment Computation for calculating the overpayment amount. Fill in the month and year, the amount paid, the support payments or other money received by the county which was credited against the aid payment for that month, the net aid paid, and the total value of all property in excess of \$1000 for each month the client was overpaid.

Insert the total amount of cash aid paid for all months on the "A" line.

Mark the month(s) of the highest property value with an asterisk (*). If there is more than one month of the highest property value, mark them all with an asterisk. Fill in the amount of one highest value month on the "B" line. Fill in the smaller of "A" or "B" on the "C" line. This message is a continuation page for the M44-350Bt, M44-350Ct, M44-350E, M44-350F, M44-350G, M44-350H, the M44-352H, and the M44-352J.

Use M44-350E, Excess Property Overpayment and Adjustment (Without Good Faith) to notify ongoing cases that they have been overpaid due to excess property and the county determines there has not been good faith and that their aid will be reduced by grant adjustment until all the overpayment has been adjusted. Use the M44-350Dt, Excess Property Overpayment Computation, as a continuation page to compute the overpayment amount. Use the M44-352Ft, Overpayment Adjustment Computation, as a continuation page to compute the grant adjustment amount.

Use M44-350F, Excess Property Overpayment and Demand (Without Good Faith) to notify former recipients that they were overpaid due to excess property and the county determines there has not been good faith while they were on aid and to demand repayment. Fill in the deadline date for paying back the money or submitting a plan for repayment and the total amount owed. Enter the name and address of the person or office to which the payment is to be sent or delivered. Use the M44-350Dt as a second page to compute the amount of the overpayment.

Use M44-350G, Excess Property Overpayment and Adjustment (With Good Faith) to notify ongoing cases that they have been overpaid due to excess property and the county determines there has been good faith and that their aid will be reduced by grant adjustment until all the overpayment has been adjusted. Use the M44-350Dt, Excess Property Overpayment Computation, as a continuation page to compute the overpayment amount. Use the M44-352Ft, Overpayment Adjustment Computation, as a continuation page to compute the grant adjustment amount.

Use M44-350H, Excess Property Overpayment and Demand (With Good Faith) to notify former recipients that they were overpaid due to excess property and the county determines there has been good faith while they were on aid and to demand repayment. Fill in the deadline date for paying back the money or submitting a plan for repayment and the total amount owed. Enter the name and address of the person or office to which the payment is to be sent or delivered. Use the M44-350Dt as a second page to compute the amount of the overpayment.

Use M44-352H, Discontinue and overpayment due to Excess Property without Good Faith to discontinue and demand an overpayment when excess property is held and the county determines there has not been good faith. Fill in the property items and values. Fill in the date the payback plan must be submitted to the county, the county address and the contact person.

Show the computation of the overpayment on the overpayment computation continuation page.

Use M44-352J, Discontinue and overpayment due to Excess Property with Good Faith to discontinue and demand an overpayment when excess property is held and the county determines there has been good faith. Fill in the property items and values. Fill in the date the payback plan must be submitted to the county, the county address and the contact person.

Use M44-350Dt as a second page to compute the amount of the overpayment.

AGENCY ERROR OVERPAYMENTS CORRECTION

The following messages must be used for cases with earned income in which an agency error overpayment has been at least partially recouped by grant adjustment since January 1, 1986.

Use M44-352Dt, Agency Error Overpayment Correction to notify cases their overpayment grant adjustments have been recalculated under the new rules and the county owes them an underpayment. Fill in the total amount of the overpayment recouped since January 1, 1986. The amount that should have been recouped in the same period of time and the amount owed to the recipient.

Check whether the check is enclosed or will be sent later.

Use the M44-352Et as the second page.

Use M44-352Et, Agency Error Overpayment Adjustment Computation to recompute the retroactive grant adjustments in agency overpayment cases since January 1, 1986. Specifically, the standard work expense and dependent care disregards are now allowed when computing the maximum grant adjustment amount. Complete all the spaces as appropriate for the case. Compute and insert the total amount that should have been paid back.

This message is a continuation page for the M44-352Dt.

Use M44-352Ft, Overpayment Adjustment Computation to compute the grant adjustment amount on and after the date the county implements the new grant adjustment regulations (MPP Section 44-352.411, effective April 9, 1986). Specifically, the standard work expense and dependent care disregards are now allowed when computing grant adjustments only for OVERPAYMENTS CAUSED BY AGENCY ERROR.

Notice of Action

*If you have questions or want more information
about this action, please contact your worker.*

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken:

The county told you before about an overpayment you had. You owed \$ _____.
You owned property worth more than \$1,000 while you were on cash aid. Now,
the rules for figuring this kind of overpayment have changed. The new amount
of your overpayment is less than we told you. Your new overpayment amount is
figured on the next page.

The new rule is: When you honestly get cash aid while you have property worth
more than the limit, we look only at the month you had the most property.
Your new overpayment can be no more than the amount of the property you owned
over \$1,000 for that month.

Under the new rules, the new amount you owe is
(See line C on the next page.)

\$ _____

You have already paid back

- _____

You still owe

\$ _____

We will take some of what you owe out of your aid payment each month until it
is all paid back. (See separate page.)

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual of
Policies and Procedures (MPP) Section(s) 44-350.122

Medi-Cal — California Administrative Code Title 22, Section(s) _____

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the
effective date of the action. Read the back for important information about your right to appeal this action.

Notice of Action

*If you have questions or want more information
about this action, please contact your worker.*

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken.

The county told you before about an overpayment you owed. You owned property worth more than \$1,000 while you were on cash aid. Now, the rules for figuring this kind of overpayment have changed. Your new lower overpayment amount is figured on the next page.

The new rule is: When you honestly get cash aid while you have property worth more than the limit, we look only at the month you had the most property. Your new overpayment amount can be no more than the amount of the property you owned over \$1,000 for that month

Under the old rules you have already paid back

\$ _____

Under the new rules, the new amount you owe is
(See line C on the next page.)

- _____

We owe you

\$ _____

☐ A check is enclosed.

☐ A check will be sent soon.

Regulations. This action is required by State regulations which are available for review at the county welfare department: **Manual of Policies and Procedures (MPP) Section(s)** 44-350.122

Medi-Cal — California Administrative Code Title 22, Section(s) _____

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.

Notice of Action - Continued

Case Name :

Case Number :

Date of Notice :

[illegible]

A. Total Net Cash And Paid

\$ _____

B. Highest Value of Property Over the Limit

* §

C. The Smaller of A or B

\$ _____

Regulations. These rules apply to the information on this page: Policy Manual Sections: 44-350.122. You may review them at your welfare office. 44-352.115, and 44-352.116

State Hearing. If you think we are wrong, you may ask for a hearing. The back of page 1 tells how.
M44-350Dt, (5/86 temp) Excess Property Overpayment Computation

Notice of Action

If you have questions or want more information about this action, please contact your worker.

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken:

The County is changing your monthly cash aid from \$_____ to \$_____.

Here's why:

You were overpaid \$_____.

You owned property worth more than \$1,000 while you were on aid. All the cash aid you got while you owned the property is an overpayment because you knew you could not get cash aid while you owned it (see line A on page 3).

Computation of: ☐ Financial Eligibility

☐ Aid Payment

_____ for _____ persons

Special Needs (specify) _____

Net Non-exempt Income

Child/Spousal Support Collected by the County

(for eligibility computation only)

Total Grant

Overpayment Adjustment (see page _____)

Aid Payment

Net Nonexempt Income Computation

Total Earned Income

Inc. Tax, Soc. Sec. and Disab. Ins.

Standard Work Expense Disregard

Dependent Care Expense Disregard

Disregard: \$30

Subtotal

Disregard: 1/3 of Subtotal

Other Countable Income:

Court Ordered Child./Spousal Support Paid

☐ **Net Nonexempt Income** = _____
 or
☐ **Net Nonexempt Income Total (columns 1 + 2 + 3)**

[illegible]

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual of Policies and Procedures (MPP) Section(s) 44-350.122, 44-352.116 and 44-352.41

Medi-Cal: California Administrative Code Title 22, Section(s)

Child Support. The District Attorney can help you locate an absent parent, legally establish your child's paternity, and collect child support. To obtain these services, or to continue them if aid is discontinued, you must contact the District Attorney's office.

Family Planning Services. Information is available from the County Welfare Department on request.

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.

Notice of Action - Continued

Case Name :
Case Number :
Date of Notice :

Here is how we figured your countable property.

Property	Countable Value
_____	\$ _____
_____	_____
_____	_____
_____	_____
	Total
Countable Value	\$ _____

We will adjust your monthly aid payment until the overpayment is paid back.

If you go off aid before your overpayment is paid back, the County can take action to collect.

The next pages show the month(s) you owned too much property, the total amount you owe, and how much will be taken out of each month's aid amount.

Your new aid amount is figured on this notice.

Regulations. These rules apply to the information on this page: Policy Manual Sections: 44-350.122,
You may review them at your welfare office. 44-352.116 and 44-352.41

State Hearing. If you think we are wrong, you may ask for a hearing. The back of page 1 tells how.

Notice of Action

If you have questions or want more information about this action, please contact your worker.

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken:

While you were aided, you were overpaid. After the County stopped your cash aid, we found that you owe us for an overpayment. The amount of your overpayment is due now. You owe \$_____.

Here's why:

You owned property worth more than \$1,000 while you were on aid. All the cash aid you got while you owned the property is an overpayment because you knew you could not get cash aid while you owned it (see line A on next page). Here is how we figured your countable property.

Property	Countable Value
_____	\$ _____
_____	_____
_____	_____
_____	_____
	Total
	Countable Value \$ _____

The next page shows the months you owned too much property and the total amount you owe.

The amount you owe is now due. You must pay back the money or show the county your plan for paying it back before _____. If you do not, the County can take action to collect.

If you pay by check or money order, send or bring it to: _____. If you pay with cash, pay in person and be sure to ask for a numbered receipt with the County name on it.

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual of Policies and Procedures (MPP) Section(s) 44-350.122, 44-352.116 and 44-352.43

Medi-Cal — California Administrative Code Title 22, Section(s) _____

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.

Notice of Action

Page 1 of 2

*If you have questions or want more information
about this action, please contact your worker.*

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken

The County is changing your monthly cash aid from \$_____ to \$_____.

Here's why:

You were overpaid \$_____.

You owned property worth more than \$1,000 while you were on aid. The amount of your overpayment is the amount on line C of the next page. When you honestly get cash aid while you have property worth more than the limit, we look only at the month you had the most property.

Computation of: ☐ Financial Eligibility

☐ Aid Payment

_____ for _____ persons

Special Needs (specify) _____

Net Non-exempt Income

Child/Spousal Support Collected by the County
(for eligibility computation only)

Total Grant

Overpayment Adjustment (see page _____)

Aid Payment

Net Nonexempt Income Computation

Total Earned Income

Inc. Tax, Soc. Sec. and Disab. Ins.

Standard Work Expense Disregard

Dependent Care Expense Disregard

Disregard: \$30

Subtotal

Disregard: 1/3 of Subtotal

Other Countable Income:

Court Ordered Child/Spousal Support Paid

- **Net Nonexempt Income**

Net Nonexempt Income Total (columns 1 + 2 + 3)

[illegible]

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual of Policies and Procedures (MPP) Section(s) 44-350.122, 44-352.115 and 44-352.41

Medi-Cal: California Administrative Code Title 22, Section(s)

Child Support. The District Attorney can help you locate an absent parent, legally establish your child's paternity, and collect child support. To obtain these services, or to continue them if aid is discontinued, you must contact the District Attorney's office.

Family Planning Services. Information is available from the County Welfare Department on request.

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.

Notice of Action - Continued

Case Name :
Case Number :
Date of Notice :

Here is how we figured your countable property.

Property	Countable Value
_____	\$ _____
_____	_____
_____	_____
_____	_____
	Total
Countable Value	\$ _____

We will adjust your monthly aid payment until the overpayment is paid back.

If you go off aid before your overpayment is paid back, the County can take action to collect.

The next pages show the month(s) you owned too much property, the total amount you owe, and how much will be taken out of each month's aid amount.

Your new aid amount is figured on this notice.

Regulations. These rules apply to the information on this page: Policy Manual Sections: 44-350.122,
You may review them at your welfare office. 44-352.115 and 44-352.41

State Hearing. If you think we are wrong, you may ask for a hearing. The back of page 1 tells how.
M44-350G (5/86) EXCESS PROPERTY OVERPAYMENT AND ADJUSTMENT (WITH GOOD FAITH)

Notice of Action

*If you have questions or want more information
about this action, please contact your worker.*

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken.

While you were aided, you were overpaid. After the County stopped your cash aid, we found that you owe us for an overpayment. The amount of your overpayment is due now. You owe \$_____.

Here's why:

You owned property worth more than \$1,000 while you were on aid. The amount of your overpayment is the amount on line C of the next page. When you honestly get cash aid while you have property worth more than the limit, we look only at the month you had the most property. Here is how we figured your countable property.

Property	Countable Value
_____	\$ _____
_____	_____
_____	_____
_____	_____
Total	_____
Countable Value	\$ _____

The next page shows the months you owned too much property and the total amount you owe.

The amount you owe is now due. You must pay back the money or show the county your plan for paying it back before _____. If you do not, the County can take action to collect.

If you pay by check or money order, send or bring it to: _____.
If you pay with cash, pay in person and be sure to ask for a numbered receipt with the County name on it.

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual of Policies and Procedures (MPP) Section(s) 44-350.122, 44-352.115 and 44-352.43

Medi-Cal — California Administrative Code Title 22, Section(s) _____

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.

Notice of Action

*If you have questions or want more information
about this action, please contact your worker.*

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken:

As of _____, the County is stopping your cash aid.

Here's why: You can't get cash aid if your total countable property is more than \$1,000. Here is how we figured your countable property.

Property	Countable Value
_____	\$ _____
_____	_____
_____	_____
_____	_____
Total	_____
Countable Value	\$ _____

All the cash aid you got while you owned the property is an overpayment because you knew you could not get cash aid while you owned it (see line A on next page).

The next page(s) shows the aid you were paid for each month of overpayment. It also shows your total overpayment.

You must pay back the money or show the county a plan for paying it back before _____. If you do not, the county can take action to collect.

If you pay by check or money order, send or bring it to:

If you pay by cash, pay in person. Be sure to ask for a numbered receipt with the county name on it.

If you have any questions call:

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual of Policies and Procedures (MPP) Section(s) 42-207.1 and 44-352.116

Medi-Cal — California Administrative Code Title 22, Section(s) _____

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.

Notice of Action

*If you have questions or want more information
about this action, please contact your worker.*

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken.

As of _____, the County is stopping your cash aid.

Here's why: You can't get cash aid if your total countable property is more than \$1,000. Here is how we figured your countable property.

Property	Countable Value
_____	\$ _____
_____	_____
_____	_____
_____	_____
Total	_____
Countable Value	\$ _____

You also owned the property while you got cash aid. You owe an overpayment for that time. When you honestly get cash aid while you have property worth more than the limit, we look only at the month you had the most property. Your overpayment amount can be no more than the amount of the property you owned over \$1,000 for that month.

The next page(s) shows the aid you were paid for each month of overpayment. It also shows your total overpayment. The amount of your overpayment is the amount on line C of the next page.

You must pay back the money or show the county a plan for paying it back before _____. If you do not, the county can take action to collect.

If you pay by check or money order send or bring it to:

If you pay by cash pay in person. Be sure to ask for a numbered receipt with the county name on it.

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual of Policies and Procedures (MPP) Section(s) _____ 42-207.1 and 44-352.115

Medi-Cal — California Administrative Code Title 22, Section(s) _____

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.

Notice of Action

*If you have questions or want more information
about this action, please contact your worker.*

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken.

The county told you before about an overpayment you owed. To pay back the overpayment, we adjusted your monthly cash aid amount. On January 1, 1986, the rules changed for figuring the amount we could adjust for this kind of overpayment. The new adjustment amounts for each month you were on cash aid since January 1, 1986 are figured on the next page.

Since January 1, 1986, we adjusted (total) \$ _____

Under the new rules, we should have adjusted (total) - _____

We owe you \$ _____

☐ A check is enclosed.

☐ A check will be sent soon.

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual of Policies and Procedures (MPP) Section(s) 44-352.41

Medi-Cal — California Administrative Code Title 22, Section(s) _____

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a **State Hearing** before the effective date of the action. Read the back for important information about your right to **appeal** this action.

Notice of Action - Continued

Case Name :
Case Number :
Date of Notice :

Overpayment Adjustment

Month

Cash Aid Subtotal	\$	\$	\$	\$	\$	\$
Total Earned Income	+	+	+	+	+	+
Work Expense Disregard	-	-	-	-	-	-
Dependent Care Disregard	-	-	-	-	-	-
Other Countable Income	+	+	+	+	+	+
Liquid Resources (list)						
	+	+	+	+	+	+
	+	+	+	+	+	+
	+	+	+	+	+	+
Subtotal A	=	=	=	=	=	=
Basic Aid Amount	\$	\$	\$	\$	\$	\$
Special Needs	+	+	+	+	+	+
	=	=	=	=	=	=
Adjustment Factor	x.95	x.95	x.95	x.95	x.95	x.95
Subtotal B	=	=	=	=	=	=
Highest Adjustment						
Allowed (A minus B)	=	=	=	=	=	=

Overpayment Adjustment Amount

This is the smaller of:
the Highest Adjustment
Allowed or the Total
Overpayment Owed or
the Cash Aid
Subtotal for this
month

\$ \$ \$ \$ \$ \$

Total amount we should have adjusted (all months)

\$

Regulations. These rules apply to the information on this page: Policy Manual Sections: 44-352.41
You may review them at your welfare office.

State Hearing. If you think we are wrong, you may ask for a hearing. The back of page 1 tells how.
M44-352Et, Agency Error Overpayment Adjustment Computation

Case Name :
Case Number :
Date of Notice :

Overpayments
Caused by Agency
Error

\$ _____
+ _____
- _____
- _____
+ _____
+ _____
+ _____
= _____

\$ _____
+ _____
= _____
x.90
= _____
\$ _____

x.90

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

State Hearing. If you think we are wrong, you may ask for a hearing. The back of page 1 tells how.